

CITY OF TUSCOLA

COUNTY OF DOUGLAS
STATE OF ILLINOIS
TUSCOLA CITY HALL
July 13, 2020

Mayor Kleiss opened a public hearing regarding the FY21 appropriations at 7:17 pm. The hearing was scheduled in order to take comments and questions on the FY 21 appropriations ordinance before passing at the council meeting.

Treasurer Long noted the appropriations are maximum spending limits set for the city. There were no comments or questions. Mayor Kleiss closed the hearing at 7:19 pm.

The regular meeting of the City Council was called to order with Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop, and Mayor Kleiss in attendance. Mayor Kleiss led the Pledge of Allegiance.

Public Comment - None

Consent Agenda

Mayor Kleiss went over the items on the consent agenda for July 13, 2020:

1. The minutes of the June 22, 2020 meeting
2. Payment of bills totaling \$153,449.92
3. Fundraising request for Tuscola Kiwanis Kids Day Collection on October 30-31, 2020
4. Closure of Lake Shore Drive for an Ironhorse HOA block party July 25, 2020
5. Erin Ross request to use Wimple Park for a wedding reception and tent August 15, 2020

Day moved to approve the items on the consent agenda. Morris seconded. VOTE YEA *Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop. Day moved to approve the consent agenda for July 13, 2020. Shoemaker seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.

Mayor – No Report

City Clerk – No Report

City Treasurer

Treasurer Long reported Eddie Boutilier and Red Barn Veterinary Services are delinquent on their TIF loans.

City Attorney - Nothing

City Administrator

Administrator Hoel reported our solid waste contract with Advanced Disposal expires at the end of the month. Hoel has discussed this with Advanced Disposal and they plan to extend the current contract until a new contract can be drawn up.

Ordinances

Truitt moved to approve ordinance 2020-0-6, an ordinance making appropriations for corporate purposes for the City of Tuscola for the fiscal year beginning May 1, 2020 and ending April 30,

2021. Waldrop seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.

Contracts and Agreements

- Hoey moved to accept the proposal submitted by Earl Walker Company for the annual oil and chip. The approved award amount is \$49,055.40. Rund seconded. Administrator Hoel reported this proposal came in just under the engineer's estimate. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.
- Treasurer Long stated the next three agreements are all related to the automatic meter reading system:
 - (a) The receiving antenna on top of the water tower has had several outages, been in service for many years, and is outdated. Midwest Meter will replace the receiver at a cost of \$7000. Waldrop moved to approve the agreement with Midwest Meter to replace the receiver at a cost of \$7000. Shoemaker seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.
 - (b) The software that collects readings will be upgraded to move to the cloud. Our current software will not be supported after this year, Long stated, and this is a good time to make the upgrade. Day moved to approve the software upgrade to the cloud as proposed by Midwest Meter at a cost of \$10,000. Hoey seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.
 - (c) Civic Systems will program changes to the input and output from the accounting software to the meter reading software at a cost of \$1800. Truitt moved to approve the agreement in the amount of \$1800, with Civic Systems for accounting system software updates. Morris seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.
- Administrator Hoel discussed the bids received for the Ervin Park upgrades, breaking down the components and bids. Hoel noted the city crews will do a lot of the demo, disposal, and flat concrete work associated with these projects. Hoel went on to say we are working with a \$656,000 budget for the park improvements – ½ of this will come from the state grant. The bids for the base items came in at \$727,578.40, so we are looking at an \$80,000 difference. When the project was first bid, it came in at \$1.1 million, Hoel added, so we have been successful with our plan to get the bids closer to our target. The biggest change to our original proposal was the addition of fencing amounting to \$58,000. Hoel stated in order to do the things awarded in the grant we'll need the \$737,578.40. The one item of discretion is the new lighting at the south tennis courts (~\$50K) which was not in the original grant. This was added because it made sense to upgrade the lights while the contractor was on site and the other improvements were being made. If council is uncomfortable with the \$737K+ amount, this is something that could be eliminated. In summation, we can go over budget by about \$30K if the south court lighting is eliminated, or go over by \$80K if we go with the bids submitted. Hoey asked if Hoel and Treasurer Long were comfortable with the expenditure. Hoel answered they discussed this today and they are comfortable. Now is not a good time to be spending money but this expense is coming from reserve funds and we are not borrowing to complete the project. The project will not be done any cheaper and we are getting a big grant to do this. Treasurer Long added she does not see a problem with our current cash flow. Shoemaker asked if there were recommendations for Barton Electric and where they were from. Hoel answered the contractor recommended them as a company that

does a lot of sports field lighting. Hoel believes they are out of East Saint Louis. The timeline for completion is May 2021. Rund asked about the difference in asphalt. Some are at 3" and some 3.5". Hoel stated the change to 3" was made because our crews are doing the work and they can tear out all the old asphalt and put in new sub grade. Mayor Kleiss added he thinks we would be wise to go ahead and do the project. Administrator Hoel pointed out the expenses for the dog park will likely be paid by a private donor. If this is the case, we will handle by change order.

Hoey moved to authorize Administrator Hoel sign the notice of award and execute the contract with Barton Electric in the amount of \$442,232.00, for the lighting poles and fixtures for the Ervin Park upgrades. Shoemaker seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.

Truitt moved to approve the \$42,800, bid from Barton Electric for the electrical components on the Ervin Park project. Waldrop seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.

Day moved to approve the \$58,271.40, bid submitted by Main Street Fencing for the fencing component of the Ervin Park project. Morris seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.

Hoey moved to approve the bid from Neco Asphalt in the amount of \$149,305, for the asphalt portion of the Ervin Park project. Rund seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.

Rund moved to approve the bid submitted by All Weather Courts in the amount of \$44,970, for court surfacing and striping on the Ervin Park project. Shoemaker seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.

Other

At the request of Mayor Kleiss, Rund moved and Waldrop seconded council go into Executive Session to discuss possible land acquisition and personnel. The time was 7:52 pm. VOTE YEA* Day, Hoey, Morris Rund, Shoemaker, Slaughter, Truitt, Waldrop. The meeting was called back to order at 8:24 pm with Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop, and Mayor Kleiss present.

- Rund moved to approve the appointment of Justin Smith as water/sewer operator @ \$24.81 per hour. Shoemaker seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.
- Mayor Kleiss opened discussion on making the Court/Pinzon north/south intersection a stop intersection instead of a yield. Kleiss noted there are no other stop intersections on the north/south roads. Kleiss and several council members felt the intersection is not obstructed and vision is not impaired. Foreman Cruzan reminded council they voted against a stop intersection there several years ago. Mayor Kleiss encouraged council to go by the intersection in the next two weeks. We will also check with Chief Hastings to get his opinion.
- Administrator Hoel discussed returning to normal billing procedures for water/sewer. He and Treasurer Long recommend bills due August 10 be the start of resuming normal billing. We would do shut offs on August 20; late fees one month later; past due accounts (20-25) would be contacted individually and arrangements made for them to catch up. Treasurer Long pointed out there is a very small group of customers who have not made any payments since the late penalties and shut offs were discontinued in March. Most have paid their bills as usual. Truitt moved to begin resuming normal utility billing penalties and shut off procedures as presented with the bills going out later this

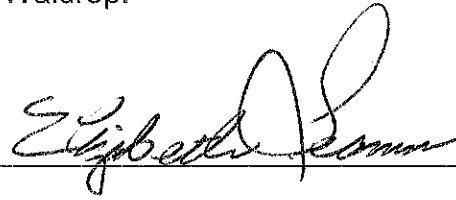
month and due August 10. Shoemaker seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.

- Hoey moved to allow Cast Iron Pub to keep the tent on the Community Building lot through the month of August. The fees will be paid by Cast Iron Pub. Morris seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.
- Waldrop moved to approve the FY 21 corrected wage and salary schedule as presented. The wages have not changed but an increase to part time police was made this past October and not reported on the original schedule. Truitt seconded. VOTE YEA* Day, Hoey, Morris, Rund, Shoemaker, Slaughter, Truitt, Waldrop.

The motion to adjourn was made by Shoemaker and seconded by Morris. VOTE YEA* Day, Hoey, Morris Rund, Shoemaker, Slaughter, Truitt, Waldrop.



Mayor



City Clerk

FY 2021 Wage Schedule

Employee	Salary/hourly pay	Wage Scale Step
Drew Hoel	99,365.52	Annual
Denny Cruzan	75,065.48	Annual
Craig Hastings	79,594.17	Annual
Alta Long	67,315.58	Annual
Mike Salmon	54,105.90	Annual
Devin Black	53,942.00	Annual
Angie Gordon	20.44	3
Angela Hawkins	20.44	3
Ann Carter	15.03	2
Anna Nelson	15.51	n/a
Robert Geiler	24.44	3
Rob Hardwick	24.44	3
Jeff Smith	24.44	3
Blane Reinhart	22.85	2
Cody Mann	22.85	2
Jon Higar	22.85	2
Jordan Smith	22.85	2
Jamey Mauzy	21.42	1.5
Mike Elsberry	24,000.00	Annual
Ryan Tabeing	22.85	2
Bruce Nofz	11.25	PT
Leath Thurston	27.59	SGT
Mary Miller	24.81	3
Tim Jimenez	23.64	2
Jud Wienke	21.87	1
Emily Bradley	21.87	1
Dakota Mohr	21.37	PROB
Rich Lamb	21.82	PT-R
Rex Hall	21.82	PT-R
Lonnie Homann	20.00	PT
Sebastian Rivera	20.00	PT
Todd Thomas	21.82	PT
Joyce Ragle	16.33	PT
Pennie Trimpler	16.66	
Richard Eiche	13.13	
Marta Slaughter	10.63	
Amy Bloomer	10.63	
Marla Vearil	9.71/ (\$10 7/1/20)	

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Tuscola Fire Department

Brian Moody	8,200.00
Chip Haake	4,800.00
Fire Meeting Pay	23.00
Fire Call Pay	29.00
Planning Commission	20.00

Annual Independent Contractor Legal Services

Andrew Bequette, Beckett & Webber	32,000
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Tuscola City Officials

Daniel Kleiss	\$600 per month stipend; \$50/committee meeting
Beth Leamon	\$400 per month stipend; \$50/committee meeting
Phyllis Truitt	\$100/ council meeting; \$50/committee meeting
Alan Shoemaker	\$100/ council meeting; \$50/committee meeting
Scott Day	\$100/ council meeting; \$50/committee meeting
Barra Waldrop	\$100/ council meeting; \$50/committee meeting
Alan Cleland	\$100/ council meeting; \$50/committee meeting
Tim Hoey	\$100/ council meeting; \$50/committee meeting
Troy Rund	\$100/ council meeting; \$50/committee meeting
Dave Slaughter	\$100/ council meeting; \$50/committee meeting

City of Tuscola
Annual Wage Schedule

	FY 2020 Wage Scale			FY 2021 Wage Scale		
	Step	Step	Step	Step	Step	Step
	1	2	3	1	2	3
Clerical-General	13.43	14.74	16.00	13.70	15.03	16.32
Clerical-Technical	17.44	18.76	20.04	17.79	19.14	20.44
Street Dept.	17.91	22.40	23.96	18.27	22.85	24.44
Parks	15.35	22.40	23.95	15.66	22.85	24.43
Sewer/Water	19.20	22.78	25.86	19.58	23.24	26.38
Police Officer	21.44	23.18	24.32	21.87	23.64	24.81
Police SGT	27.05			27.59		
Police LT	27.05			27.59		
Police Chief	78,033.50			79,594.17		
Marketing Asst.	15.21			15.51		
Police Secretary	16.33			16.66		
Treasurer/Adm. Assist.	65,995.67			67,315.58		
City Foreman	73,593.61			75,065.48		
City Administrator	97,417.18			99,365.52		
Building Inspector	53,045.00			54,105.90		
Fire Chief	8,200.00			8,200.00		
Asst. Fire Chief	4,800.00			4,800.00		
Parks/ Part-time	11.03			11.25		
Pool Manager	12.50			12.50		
Asst. Pool Manager	10.00			10.00		
Head Cashier	8.75			8.75		
Pool Cashier	8.25			8.25		
Head Lifeguard	9.25			9.25		
Lifeguard	8.75			8.75		
Library Director	51,371.00			53,942.00		
Assist to Library Director	11.58			11.58		
Library Circulation Assist	8.25	-	12.50	9.71	-	13.13
Plan Commission	\$20 per meeting			\$20 per meeting		
Parks/Street/Water Temp	8.75	-	9.70	8.75	-	9.70
Police Part-Time	20.00			20.00		
Police Part-Time (TPD Retiree)	21.82			21.82		
Firefighter	\$23/mtg. \$29/call			\$23/mtg. \$29/call		
City Council	\$100/council mtg. \$50/committee mtg.			\$100/council mtg. \$50/committee mtg.		
Mayor	600/mo.	\$50/committee mtg		600/mo.	\$50/committee mtg	
City Clerk	400/mo.	\$50/committee mtg		400/mo.	\$50/committee mtg	