## State of Illinois Uniform Notice of Funding Opportunity (NOFO) Summary Information

Awarding Agency Name	Commerce And Econ Opp		
Agency Contact	Wendy Bell (wendy.bell@illinois.gov)		
Announcement Type	Initial		
Type of Assistance Instrument	Grant		
Funding Opportunity Number	N/A		
Funding Opportunity Title	Downstate Small Business Stabilization Program		
CSFA Number	420-75-2398		
CSFA Popular Name	Downstate Small Business Stabilization Program		
Anticipated Number of Awards	800		
Estimated Total Program Funding	\$20,000,000		
Award Range	\$0 - \$25000		
Source of Funding	Federal		
Cost Sharing or Matching Requirements	No		
Indirect Costs Allowed	Yes		
Restrictions on Indirect Costs			
Posted Date	03/27/2020		
Application Date Range	General announcement open for a period of time with no specific due dates for applications.		
Grant Application Link	https://www2.illinois.gov/dceo/CommunityServices/CommunityInfrastructure/Pages/DownstateSmBizStabilizaition.aspx		
Technical Assistance Session	No		

## Illinois Department of Commerce and Economic Opportunity

## **Downstate Small Business Stabilization Program**

## NOFO ID: 2398-1381

## Agency-specific Content for the Notice of Funding Opportunity

## Please refer to the Downstate Small Business Stabilization Application Guidebook and Forms for specific application information and program details; available at the end of this Notice of Funding Opportunity or at:

https://www2.illinois.gov/dceo/CommunityServices/CommunityInfrastructure/Pages/default.aspx

## A. Program Description

The Community Development Block Grant (CDBG) Program was established by the federal Housing and Community Development Act of 1974 (Act). Administered nationally by the U.S. Department of Housing and Urban Development (HUD), the Act combined eight existing categorical programs into a single block grant program. In 1981, Congress amended the Act to allow states to directly administer the block grant for small cities. At the designation of the Governor, the Department of Commerce and Economic Opportunity (Department) assumed operation of the State of Illinois CDBG – Small Cities Program in the same year. Through this program, funds are available to assist Illinois communities to meet their greatest economic and community development needs, with an emphasis on helping persons of low-to-moderate income.

To ensure that the State-administered program meets the intent of the federal Housing and Community Development Act of 1974, as amended, Economic Development Small Business Stabilization Grantees must meet the national objective of Urgent Need.

The Economic Development Downstate Small Business Stabilization component has been established to provide working capital funds to community's businesses economically impacted by the COVID-19 virus. The program is available for businesses that employ 50 people or less. Number of employees includes the business owner(s).

CDBG Economic Development funds may be used to assist private for-profit small retail and service businesses, or businesses considered non-essential by the Governor's Executive Order without the ability for employees to work remotely.

## **B. Funding Information**

This grant program is utilizing: Federal funding from the Community Development Block Grant program.

\$20,000,000 has been allocated to this program. Grants are available to cover 60 days of verifiable working capital for the business up to \$25,000, whichever is less.

Funds are available to all eligible applicants meeting program component requirements until all funds allocated to this component have been distributed. All awards in this category are predicated upon a demonstrated need for funds. This will include a review of all sources and uses of funds, an analysis of the recipient's ability to comply with the terms of the program, and a determination that CDBG participation is appropriate.

Only applicants that can demonstrate an Urgent Need in relation to the COVID-19 emergency will be funded. Projects should have solid commitments to retain permanent jobs.

CDBG grant funds are granted to communities to be provided as financial assistance to a private for-profit entity which must document the need for grant assistance.

Businesses must enter into a financial assistance agreement, referred to as the "Participation Agreement", at agreed upon terms. The Department has provided a boilerplate of the agreement in the application forms. The agreement language can be altered but must be pre-approved prior to the application.

The business may use funds for working capital expenses (employee salaries, general operating expenses, inventory and advertising/marketing expenses). Only Working Capital Expenses are eligible grant activities. No other activities are eligible.

As this grant is federally funded, businesses that involve the use of marijuana for medical and/or recreational purposes are not eligible to apply.

The following requirements apply to applications submitted for consideration under the CDBG-Economic Development component.

- 1. Grant Costs and Funding Information. All applications are assessed to determine whether CDBG funding is appropriate. The business must submit supporting financial data as indicated in Section K. The Department will review each cost element to determine whether funding is appropriate and whether the activity complies with the guidelines for evaluating project costs and financial feasibility set forth in 24 CFR 570.209(a). A financial review will be conducted to ensure that CDBG funds are not being substituted for available private debt financing or equity capital.
- 2. The amount of CDBG grant assistance provided to a business will be limited to the amount, with appropriate terms and conditions, sufficient to allow continuity of the business for 60 days or the grant ceiling, whichever is less, without substituting CDBG funds for available private debt or cash equity.
- 3. The Department will conduct an analysis of the assisted company in relation to the grant request and assess the risk. The Department may approve the project if it determines that the risk is reasonable.
- 4. The following will be required for all businesses as a condition of a CDBG grant award:
  - The business must identify their net income for the last three fiscal years ending December 31, 2019. Net income can be obtained from the Profit and Loss statement, generally the last item on that statement. In the event that Profit and Loss statements cannot be found, net income can be derived from total sales minus total expenses. In addition, cash balances must be provided. This will be either the first line item on the balance sheet or bank statements as of the last day of each fiscal year. Three years of ending cash balances must be provided for each fiscal year.
  - A copy of the most current bank statement for the business.
  - If available, other forms of documentation to demonstrate the lack of permanent working capital in support of operating expenses. Such evidence may include shutoff utility notices, delinquent bills, denied loan applications, etc.
  - A listing of all employees as of January 1, 2020, employees hired since then, and their current status.
  - A Participation Agreement between the unit of local government and the business that will receive funding.

The release of this NOFO does not obligate the Department to make an award.

## C. Eligibility Information

In order to receive a grant award, an entity must register and be pre-qualified through the Grant Accountability and Transparency Act (GATA) website/s Grantee Portal found at the www.grants.illinois.gov, Grantee Links tab. During pre-qualification, verifications are performed including a check of federal Debarred and Suspended and status on the Illinois Stop Payment List. The GATA Grantee Portal will verify that the entity:

- Has a valid FEIN number;
- Has a valid DUNS number;
- Has a current SAM.gov account; (Must be current at the time of grant award if not submitted with the application.)
- Is not on the Federal Excluded Parties List;
- Is in Good Standing with the Illinois Secretary of State, as applicable;
- Is not on the Illinois Stop Payment list; and
- Is not on the Department of Healthcare and Family Services Provider Sanctions list.

An automated email notification to the entity alerts them of "qualified" status or informs how to remediate a negative verification (e.g., inactive DUNS, not in good standing with the Secretary of State). A federal Debarred and Suspended status cannot be remediated.

Pursuant to the policy of the Illinois Office of the Comptroller, to receive grant funds from the State of Illinois, a grantee must be considered a regarded entity by the IRS for federal income tax purposes. Disregarded entities will not be eligible to receive grant funds.

#### 1. Eligible Applicants include:

Only units of local government recognized by the Illinois Constitution and able to support economic development activities on a sufficient scale are eligible to apply for Economic Development grant funding. This includes cities, villages, and counties. Municipalities must not be a HUD direct Entitlement community or be located in an urban county that receives "entitlement" funds.

Under the Grant Accountability & Transparency Act (GATA), all applicants must register with the State of Illinois via the "Grantee Portal" at <u>www.grants.illinois.gov</u> and be pre-qualified prior to application. **Failure to register prior to application will result in a determination of "Do Not Fund".** The applicant is required to complete the Internal Controls Questionnaire (ICQ) for Fiscal Year 2020. If the ICQ is not completed prior to application, it must be completed before the grant can be awarded.

Communities receiving an annual allocation directly from HUD on an entitlement (formula) basis are <u>not eligible</u> to apply for the State's CDBG funding. In 2019, Illinois had 33 metropolitan cities and eight urban counties named as Entitlements. They are:

<u>Urban Counties</u>				
	Cook County	Madison County		
	DuPage County	McHenry County		
	Kane County	St. Clair County		
	Lake County	Will County		
Metropolitan Cities				
Arlington Heights	DeKalb	Mount Prospect	Rantoul	
Aurora	Des Plaines	Naperville	Rockford	
Berwyn	Elgin	Normal	Rock Island	
Bloomington	Evanston	Oak Lawn	Schaumburg	
Champaign	Hoffman Estates	Oak Park	Skokie	

Chicago Cicero Danville Decatur Joliet Kankakee Moline Palatine Pekin Peoria Springfield Urbana Waukegan

The Department complies with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to: The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.), The United States Civil Rights Act of 1964 (as amended) (42 USC 2000a-and 2000H-6), Section 504 of the Rehabilitation Act of 1973 (29 USC 794), The Americans with Disabilities Act of 1990 (42 USC 12101 et seq.), and The Age Discrimination Act (42 USC 6101 et seq.).

## 2. Cost Sharing or Matching.

Cost sharing or matching is not required for this program.

## 3. Indirect Cost Rate.

Indirect costs are not eligible to be paid with Downstate Small Business Stabilization funds.

## 4. Other, if applicable.

There is no limit on the number of applications a unit of local government can submit on behalf of local businesses, however local businesses can only apply in conjunction with a unit of local government. For example, if there are six businesses who would like to apply in Whoville, the unit of local government can make six applications, one for each business.

## **D.** Application and Submission Information

## 1. Address to Request Application Package.

Grant application forms are available at the web link provided in the "Grant Application Link" field of this announcement or by contacting the Program Manager:

(Office of Community Development) Illinois Department of Commerce & Economic Opportunity Tele: 217-785-6174 Email: <u>ceo.ocd@illinois.gov</u>

## 2. Content and Form of Application Submission.

A standard application package must be submitted to and reviewed by DCEO. Each package must contain the following items:

- 1. Uniform Grant Application in fillable PDF format. (print, sign and scan signature page with submission)
- 2. Uniform Budget utilizing the template provided by DCEO for this project. The entire budget with all worksheets included even if the worksheets are not relevant to the grant opportunity must be submitted with the application materials. (print, sign and scan signature page with submission)
- 3. Conflict of Interest Disclosure

4. Mandatory Disclosures

In addition, the following program specific items must be included in the Application:

- Letter of Transmittal from Chief Elected Official
- Applicant Project Information
- Project Summary
- Net Income Verification
- Copy of Most Recent Bank Statement
- Other Supporting Documentation if applicable
- Documentation of Employee Status
- Council Resolution of Support
- Resident Participation:
- 7-Day Public Hearing Notice
- Publisher's certification
- Certified minutes
- Attendance sheet(s
- Minority Benefit/Affirmative Housing Statement
- Local Government Certifications
- Business Certifications
- Fair Housing Resolution
- W-9 (for Local Government)
- SAM Registration (CAGE # for Local Government)
- IRS Certification Letter (for Local Government)
- 58.5 Environmental Review Form
- FEMA FIRMette with business location marked
- Participation Agreement
- Certificate of Good Standing from the Secretary of State of Illinois
- Certificate of Good Standing from the Illinois Department of Revenue

## 3. Dun and Bradstreet Universal Numbering System (DUNS) Number and System for Award Management (SAM).

Each applicant (unless the applicant is an individual or Federal or State awarding agency that is exempt from those requirements under 2 CFR § 25.110(b) or (c), or has an exception approved by the Federal or State awarding agency under 2 CFR § 25.110(d)) is required to:

(i) Be registered in SAM before submitting its application. To establish a SAM registration, go to www.SAM.gov and/or utilize this instructional link: How to Register in SAM from the www.grants.illinois.gov Resource Links tab.

- (ii) Provide a valid DUNS number in its application, which matches the DUNS number used in both the applicant entity's SAM registration and its GATA registration; and
- (iii) Continue to maintain an active SAM registration with current information at all times during which it has an active Federal, Federal pass-through or State award or an application or plan under consideration by a Federal or State awarding agency. The Department will not make a Federal pass-through or State award to an applicant until the applicant has complied with all applicable DUNS and SAM requirements and, if an applicant has not fully complied with the requirements by the time the Department is ready to make a Federal pass-through or State award, the Department may determine that the applicant is not qualified to receive a Federal pass-through or State award and use that determination as a basis for making a Federal pass-through or State award to another applicant.

## 4. Submission Dates and Times.

Under the Grant Accountability & Transparency Act (GATA), all applicants must register with the State of Illinois via the "Grantee Portal" at <u>www.grants.illinois.gov</u> and be pre-qualified prior to application. **Failure to register prior to application will result in a determination of "Do Not Fund".** The applicant is required to complete the Internal Controls Questionnaire (ICQ) for Fiscal Year 2020. If the ICQ is not completed prior to application, it must be completed before the grant can be awarded.

Applications for the Economic Development components may be submitted on an as-needed basis beginning March 27, 2020 and until all funding is exhausted.

All grant application materials must be:

- Typed (except for signatures and preprinted materials such as bank statements)
- All application materials requiring a signature from the applicant <u>must be signed by the Chief</u> <u>Elected Official</u>.

The complete grant package in the order specified on the Submission Checklist (Application Forms section) must be scanned into one document. The document must be emailed as an attachment to: <u>ceo.ocd@illinois.gov</u> with the subject line: SBS Application -Local Government-Business. For example: SBS Application-Whoville-Pop's Restaurant

Failure to meet the application deadline may result in the Department returning application without review or may preclude the Department from making the award

#### 5. Intergovernmental Review, if applicable.

N/A

#### 6. Funding Restrictions.

Details regarding specific eligible and ineligible grantees and grant activities are found in Section B, C, D, E and F of the Downstate Small Business Stabilization Program Guidebook.

#### 7. Other Submission Requirements.

Application materials must be submitted to the Department via e-mail to <u>ceo.ocd@illinois.gov</u>. Hard copies of the application will not be accepted.

Files containing Application packets and supporting documents that are too large to send via standard email may be shared using the CMS data sharing link

(<u>https://filet.illinois.gov/filet/pimupload.asp</u>). This link provides a secure platform to transfer large files to Illinois employees. Applicants must confirm receipt of the application and documents by contacting the program contact listed in this NOFO.

Electronic submissions including links to documents stored in Google Docs or other cloud-based servers are not allowed.

## E. Application Review Information

## 1. Criteria.

The screening and review process for the program is designed to ensure that limited CDBG program funds are awarded to communities for the use of businesses that demonstrate the need for financial assistance and meet the qualifications. The actual number and types of awards will be subject to funding availability. All recommendations are forwarded to the Director's Office, for final funding decisions.

The criteria noted below will be used to evaluate all applications requesting funding under the CDBG Economic Development Downstate Small Business Stabilization component, as well as determine the appropriate level of financial assistance:

- 1. Project Benefit
- 2. CDBG National Objectives
- 3. CDBG Dollars
- 1. Project Benefit (information to be provided in Project Summary)

Three factors will be considered under this criterion:

a. <u>Project Need</u> – Project need is defined as the inability of the company to maintain sufficient permanent funding to sustain normal operating working capital needs. Describe in sufficient detail the need for the assistance and the specific role of CDBG funding, including any other options which have been pursued.

Evidence of need is demonstrated through a well-developed justification for public financing demonstrating a financial gap argument. The discussion should also address why other financing options could not be obtained or are not feasible and repercussions if funding is denied.

- b. <u>Financial Feasibility</u> Determination must be made as to how CDBG funds can address the company's need to provide adequate permanent working capital in addressing current and future working capital needs, like payroll, operating needs and short-term liabilities. A comparison must be provided as to the existing payroll that existed prior to the outbreak of the COVID-19 virus in January and current payroll. In addition to payroll, the effect of the COVID-19 virus on current and long- term liabilities.
- c. <u>Commitments for Job Retention</u> Provide firm assurances from the borrower (employer) regarding the number of permanent jobs to be retained for low-to-moderate income persons, types of positions, not to exceed 12 months.

## 2. National Objective - Urgent Need

The Urgent Need National Objective is defined as assistance to a business designed to alleviate existing conditions. The grant recipient certifies that such conditions pose a serious and immediate threat to the health or welfare of the community, they are of recent origin or recently became urgent, the grant recipient is unable to finance the activity on its own, and other sources of funds are not available. Applicant must demonstrate through information in

the Project Summary, financial documentation and employee status that they meet this objective.

## 3. CDBG Dollars to Full-time Equivalent (FTE) Jobs Ratio

Funding will not exceed the grant ceiling and may be less depending on business need.

#### 2. Review and Selection Process.

For applications that are not funded, denial reasons may include but are not limited to the following:

- No justification of the need for funds;
- Projected financial need data, is not documented;
- Evidence that program funds replace sources of capital available to the business and/or community;
- CDBG Economic Development Small Business Stabilization funding has been exhausted.

The Merit Based Review process is subject to appeal. However, competitive grant appeals are limited to the evaluation process. Evaluation scores may not be protested. Only the evaluation process is subject to appeal. The appeal must be submitted in writing to the Department within 14 calendar days after the date that the grant award notice has been published. The written appeal shall include the name and address of the appealing party, the identification of the grant and a statement of reasons for the appeal. Appeals can be submitted to CEO.Accountability@illinois.gov.

#### 3. Anticipated Announcement and State Award Dates, if applicable.

The Department anticipates sending Notices of State Award (NOSA) by within 30 days of application receipt, but reserves the right to issue a reduced award, or not to issue any award.

## F. Award Administration Information

#### 1. State Award Notices.

The Notice of State Award (NOSA) will specify the funding terms and specific conditions resulting from the pre-award risk assessments and the merit-based review process. The NOSA must be accepted (electronically signed) in the GATA Portal by an authorized representative of the grantee organization. The NOSA is not an authorization to begin performance or incur costs.

Successful applicants will receive a **Notice of State Award** (NOSA) which includes information regarding your entity, grant funding, grant terms and conditions, and specific conditions assigned to the grant based on the risk assessments. In order to receive the formal Grant Agreement, the Grantee must indicate agreement to the contents of the NOSA by remitting its acceptance through the grants portal.

## 2. Administrative and National Policy Requirements. Code of Federal Regulations / Title 2 - Grants and Agreements / Vol. 1 / 2014-01-01194

The following requirements apply to <u>all</u> applications submitted for consideration under the CDBG Program.

- 1. Costs incurred prior to the date of grant award are not reimbursable under this grant program.
- 2. The Department reserves the right to reject any or all applications received and/or negotiate or cancel in part or in entirety grants resulting from application awards if it is in the Department's best interest to do so.
- 3. The Department reserves the right to establish the amount of grant funds awarded, raise the individual grant ceilings, and to award funds to the next highest rated applicant(s) should funds become available due to de-obligations, etc.
- 4. The Department reserves the right to deny funding when submitted applications involve eligible units of government with serious unresolved audit or monitoring findings related to performance.
- 5. A grant agreement will be issued for a contract period of twelve months. All grants must have met the National Objective of retaining permanent jobs primarily benefiting low-to-moderate income persons by the end of the twelve-month grant term. If circumstances beyond a grantee's control are apparent and impact the project, a grantee may apply for an extension, which may, or may not be granted. No more than one six-month extension may be considered. Requests for Modifications must be presented to the Department and approved prior to any changes.
- 6. If the National Objective is not met by the benefiting business, then the grantee (unit of local government) will be required to repay the entire amount of the grant to the State. With enforcement of the Participation Agreement, the benefiting business will be required to repay the entire amount of the grant to the unit of local government.
- 7. Each applicant must agree to comply with all applicable federal and state requirements. This includes 2 CFR 200, 24 CFR 570, Part 85, and the Grantee Accountability & Transparency Act (GATA).
- 8. <u>Equal Opportunity and Fair Housing Accessibility Laws</u> require that CDBG grantees administer their project in a manner that affirmatively furthers equal opportunity and fair housing. All CDBG grantees will be required to undertake specific activities to further fair housing. CDBG grantees must assure all activities and services are accessible to persons with disabilities.
- 9. A HUD Exempt/Categorically Excluded not subject to 58.5 Environmental Review form, signed and dated by the community's environmental review preparer and chief elected official must be included with the application.
- 10. A copy of the current FEMA FIRMette obtained from FEMA's Map Service Center (<u>https://msc.fema.gov.portal.home</u>) with the proposed business's location clearly marked must be included with the application. If the business is located in a denoted prohibited Floodway, then the business would be ineligible for assistance unless the business is a functionally dependent use of the floodway (e.g., a riverside marina or boat repair shop).
- 11. A Certificate of Good Standing from the Illinois Secretary of State and the Illinois Department of Revenue must accompany the application.

In addition, a public hearing must be held prior to submission of an application and <u>prior to</u> <u>passage of a local council resolution of support by the local governing body</u>.

NOTE: To reduce the potential for spread of COVID-19, public hearings may be held via web-based applications that allow for call-in, or via a conference call number. This information must be part of the Public Notice. A roll call may be taken or some other remote method of obtaining the names of those in attendance may replace a sign-in sheet. Public Participation

All applicants <u>must</u> provide for public participation. All residents must be given reasonable access to the community's application and reasonable time to review the application prior to the public hearing.

Public Notice

- ♦ A Notice of Public Hearing <u>must</u> be published at least once in a newspaper of general circulation at least <u>seven</u> calendar days (<u>excluding</u> the date of publication *and* the date of the hearing) prior to the public hearing.
- All project information must be available for viewing on the first date of publication at a location within the community.

Conducting the Public Hearing

- Public Hearings must be facilitated by the applicant's governing body authorized official and certified by the authorized official or clerk.
- Efforts must be made to assure reasonable access to the public hearing by persons with disabilities; as well as be conducted in a manner to meet the needs of non-English speaking residents where a significant number of non-English speaking residents can reasonably be expected to participate.
- Those attending the public hearing must be informed of where and how to access a copy of the application.
- ♦ A sign-in sheet must be provided to document attendance. It is suggested that each person attending the public hearing provide his address and identify his role of participation (e.g., resident, elected or appointed official, municipal employee, contractor, grant administrator, business owner, etc.).
- The public hearing must cover:

The amount of funds available;

The project activities that will be undertaken with grant funding, including amount; The project activities that will be undertaken with additional project funding, including amount;

Plans for minimizing displacement as a result of the grant-assisted activities and to assist persons actually displaced, if applicable;

A <u>detailed</u>, <u>prioritized</u> list of community development and housing needs; and A narrative discussion of the scope of the project including the proposed improvements, costs, benefit area, impact on community finances, etc.

• The minutes of the public hearing must be certified by the chief elected official or other authorized local officials, such as county clerk, city clerk, etc.

## **Documenting Resident Participation**

The following documents must be submitted with the application.

- 7-day Notice
- Newspaper Clipping
- Publisher's Certification
- Certified Minutes
- Attendance Sheet

# As the opportunity for resident participation is a federal requirement, <u>if the publication</u> guideline or public hearing requirements are not met, the application will not be reviewed further nor considered for funding.

A sample of a public hearing notice is contained in the Application Forms section of the Guidebook.

#### 3. Reporting.

Grantees will be responsible to complete multiple reports during the term of the grant, and potentially after the grant has closed. This will include but is not limited to quarterly financial and performance reports, closeout report, and documentation of the project's impact including job creation.

#### Periodic Performance Report (PPR) and Periodic Financial Report (PFR)

Grantees funded through this NOFO are required to submit in the format required by the Grantor, at least on a quarterly basis, the PPR and PFR electronically to their assigned grant manager. The first of such reports shall cover the first three months after the award begins. Pursuant to 2 CFR 200.327, Periodic Financial Reports shall be submitted no later than 30 calendar days following the period covered by the report.

Pursuant to 2 CFR 200.328, Periodic Performance Reports shall be submitted no later than 30 calendar days following the period covered by the report. Any additional reporting requirements will be disclosed in the NOSA.

Grantees are required within 60 calendar days following the end of the period of performance to submit a final closeout report in the format required by the Grantor (See 2 CFR 200.343).

#### **Monitoring**

Grantees funded through this NOFO are subject to fiscal and programmatic monitoring visits by the Department in accordance with 2 CFR 200.336. They must have an open-door policy allowing periodic visits by Department monitors to evaluate the progress of the project and provide documentation upon request of the monitor. Program staff will also maintain contact with participants and monitor progress and performance of the contracts. The Department may modify grants based on performance.

#### <u>Audit</u>

Grantees shall be subject to Illinois' statewide Audit Report Review requirements. Terms of the Single Audit Act Amendments of 1996 (31 USC 7501-7507), Subpart F of 2 CFR Part 200, and the audit rules set forth under the Grant Accountability and Transparency Act shall apply (See 30 ILCS 708/65(c)).

## G. State Awarding Agency Contact(s)

For further information please contact the Office of Community Development be e-mailing <u>ceo.ocd@illinois.gov</u> or calling 217-785-6174. You may also wish to contact the Office's grant manager for your area. Staff Contact Information can be found on our website at: <u>https://www2.illinois.gov/dceo/CommunityServices/CommunityInfrastructure/Pages/default.aspx</u>

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## H. Other Information, if applicable

Additional information on the State's response to the COVID-19 Emergency as well as helpful resources can be found at: <u>https://www2.illinois.gov/dceo/Pages/default.aspx</u>