

April 27, 2015

CITY OF TUSCOLA
COUNTY OF DOUGLAS
STATE OF ILLINOIS
Tuscola City Hall
April 27, 2015

Mayor Kleiss called a council study session to order at 6:45 pm. Stephanie Brown and Greg Crow, representatives of MSA, were in attendance to discuss the kick-off of the comprehensive land use plan. MSA has already met with Administrator Hoel to discuss possible stakeholders for the planning process and plans to set up a booth during the 'Sparks in the Park' celebration in order to get public input. Brown reported she has been doing hard data research the last couple of weeks perusing census data, looking at data from Illinois.gov and American Community Survey. Brown discussed preliminary numbers from these surveys and stated we have numbers similar to other communities our size. Shoemaker asked if MSA went any further back than the 80's to compile data. Brown answered the US Government and Illinois website doesn't publish anything prior to 1980. Using the data Brown compiled, Tuscola has an average 2.3 persons per household. This has fallen from 2.9 in the 80's. The housing data shows Tuscola has a 13% vacancy rate and 66% of houses are occupied by an owner. Single family homes make up 75% of the dwellings in Tuscola.

At least 90% of our population 25 years of age and older have graduated high school or received a GED. This is a fairly educated workforce, Brown added. Median income is on par – slightly higher than the county rate, but a little lower than the state median.

Tuscola has 3500 people in the labor force, with an 8% unemployment rate. Most of our workers are in the private wage and salary sector.

The community survey data and research data will be used by the steering committee to formulate visions, goals, objectives and policies. Brown discussed the different phases of the planning process, adding the steering committee will have four meetings throughout the process and will make recommendations to council at the end of the process. Brown will begin the public input phase of the project soon.

The regular meeting of the City Council was called to order with Cleland, Day, Henderson, Hoey, Maxey, Shoemaker, Slaughter, Truitt and Mayor Kleiss in attendance. Mayor Kleiss led the Pledge of Allegiance.

Consent Agenda

Mayor Kleiss went over the items on the consent agenda:

1. Minutes of the April 13, 2015 meeting
2. The financial report for March 2015
3. Payment of bills totaling \$117,371.54

Hoey moved to approve the items on the consent agenda. Henderson seconded. VOTE YEA* Cleland, Day, Henderson, Hoey, Maxey, Shoemaker, Slaughter, Truitt. Shoemaker moved to approve the consent agenda for April 27, 2015. Cleland seconded. VOTE YEA* Cleland, Day, Henderson, Hoey, Maxey, Shoemaker, Slaughter, Truitt.

Time on the Agenda

Paul Wisovaty, representing the VFW, was present to ask council's permission to take donations for poppies May 15-16, 2015. Proceeds will go to the relief fund for needy Veterans and their families.

Richard Galloway, Operations Manager for Republic Services, addressed council about his company's desire to bid on our waste hauling contract. Galloway was formerly with Veolia and knows Tuscola's trash needs.

Republic currently has residential contracts with municipalities to the north and east of Tuscola. Their service is all automated and they are not in town for very long, Galloway added. Shoemaker asked how Republic handles appliances and furniture disposal. Galloway answered they would be challenged with appliances because it is hard to dispose of these. The furniture could be handled with a sticker program, or customers can call the office and pre-pay for disposal. Start-up costs would be on the company, according to Galloway. If Tuscola is interested in proceeding, Republic will submit a proposal or bid for five years or another specified term. Mayor Kleiss opened discussion on the possibility of bidding the trash contract and stated he is not opposed to bidding. Administrator Hoel reported he asked our current hauler for an extension proposal and received it just last week. Our contract expires July 31, 2015, Hoel added, and it is not a small process to make this transition. Hoel sees nothing wrong with requesting proposals or putting it out for bid, but he believes we should contact our current hauler and see about a month to month extension. Shoemaker asked about the possibility of asking our current hauler for a one year extension, rather than going month to month, giving us a chance to evaluate what we want to include in the requests for proposals or bids. Administrator Hoel will contact our hauler and discuss a one year contract extension.

Mayor

Henderson moved to approve the annual appointments of officers and board members for the City of Tuscola May 1, 2015 – April 30, 2016. Hoey seconded. VOTE YEA* Cleland, Day, Henderson, Hoey, Maxey, Shoemaker, Slaughter, Truitt. List attached, making these appointments part of the minutes.

City Clerk – Nothing

City Treasurer

Treasurer Long reported Eddie Boutilier is the only TIF delinquency.

City Attorney – Nothing

City Administrator

Administrator Hoel read a note from the Kleiss family thanking the city for their donation to the Tuscola Foundation in honor of their mother, Doris Kleiss.

Hoel reported he has discussed the end of season pool closing with Kathy Frye, pool manager. Frye suggests closing the pool for the summer once school begins. When students leave for college and the high school teams begin practicing, it is almost impossible to staff the pool with lifeguards. This would mean the pool would be closed this year after August 16. By making this decision early, the public can be made aware of the closing when they purchase their pool passes. Council agreed to close the pool when District 301 begins school this August.

April 27, 2015

Administrator Hoel informed council the Community Building air conditioner is not working again. We will need to spend \$12,000 - \$15,000 to get the air conditioning fixed.

Ordinances

Mayor Kleiss opened discussion on the cable TV service provider fee that was tabled at the last meeting. Kleiss stated he is not in favor of the fee at this time. Hoey agreed with the Mayor.

Resolutions

The resolution for water and sewer rates will lower the sewer rates by approximately 3% and raise the water rates by the same amount. Most customers will not see much of a difference, Treasurer Long stated, except for those in North Prairie Acres, who only have city water. Henderson moved to adopt resolution 2015-R-1, a resolution adopting the 2015 water and sewer rate schedule. Shoemaker seconded. VOTE YEA* Cleland, Day, Henderson, Hoey, Maxey, Shoemaker, Slaughter, Truitt.

Contracts and Agreements

Hoel reported bids have been opened for the roof repairs from last year's hail damage. The bids were split into two packages – shingled and commercial. Hoel stated Adkisson Construction submitted the low bids for both types of roof replacements. Truitt moved to issue a notice of award to Adkisson Construction and authorize the execution of contract documents for roof replacements on city properties in the amounts of \$133,380, for bid package A and \$110,980, for bid package B. Day seconded. VOTE YEA* Cleland, Day, Henderson, Hoey, Maxey, Shoemaker, Slaughter, Truitt.

Requests for TIF Assistance

Discussion was held on The Flesor Family Confectionary TIF request, which was first discussed at the last meeting. Mayor Kleiss stated in this case, the City will be giving the family a building as long as they meet certain parameters. He wonders if there is a way to set this up so the building would revert back to the city should the business fail or go into disrepair. It does not seem fair that the city would give them the building and possibly have to purchase the building back if something happens. Administrator Hoel reported we have done similar things in the past. In this particular case, they will not get title to the property until the project is done. This is a short term solution to the problem. Hoel went on to say he thinks it is likely they will want to mortgage the property so they can purchase equipment. Attorney Bequette thinks there are some things we can do to give us more strength. Hoel asked if it would help to record the redevelopment agreement. Bequette answered he thinks that would help. Administrator Hoel and Attorney Bequette will work on a redevelopment agreement that has more protection for the city. After more discussion about securing the city's position in the agreement, Truitt moved to enter into a redevelopment agreement with the Flesor Family Confectionary, Inc. The agreement includes a \$300,000 TIF grant; \$100,000 TIF loan; and various other redevelopment terms to be defined by Administrator Hoel and Attorney Bequette. Shoemaker seconded. VOTE YEA* Cleland, Day, Henderson, Hoey, Maxey, Shoemaker, Slaughter, Truitt.

Other

- Maxey moved to approve the FY 2016 budget. Hoey seconded. VOTE YEA* Cleland, Day, Henderson, Hoey, Maxey, Shoemaker, Slaughter, Truitt.
- Maxey moved to approve the temporary summer help and pool employees, as presented. Cleland seconded. Mayor Kleiss stated he thinks the practice of bringing back college students

CITY OF TUSCOLA APPOINTMENT ROSTER
May 1, 2015 thru April 30, 2016

The following officers of the city are appointed for the annual term indicated above:

Drew Hoel – City Administrator
Craig Hastings – Police Chief
Steve Hettinger – Fire Chief, Bldg./Elec. Inspector
Dennis Cruzan – City Services Foreman
Andrew Bequette, Beckett & Webber
Alta Long – Treasurer

The following individuals are appointed for the annual term indicated above:

PLANNING COMMISSION/ZONING BOARD OF APPEALS/SIGN BOARD OF APPEALS

Steve Hilgendorf-805 E. Van Allen
Gerald Reynolds-1601 N. Prairie
Terry Poindexter-204 Eldorado Dr.
Brett Adkisson-202 E. Daggy
Randy Hastings-34 Walnut Circle
Alan Hettinger-508 E. Barker
Brad Bennett-133 Wilshire Dr.

LIQUOR BOARD

Mayor Kleiss, Commissioner
Curt McDaniel
Duane Dunn

**CITY OF TUSCOLA
SUMMER 2015
TEMPORARY EMPLOYEES**

STREET & PARK DEPARTMENTS - \$9.00/hr

Josh Knight
Nolan Walsh
Dustin Haake
Jeffrey Broch
Samantha Ledbetter

Tuscola Swimming Pool 2015

Managers

Kathy Frye - \$500/week

Jean Holmes - \$10.00/hr

Cashiers - \$8.25/hr

Logan Hale

Maria Meyer

Life Guards to rehire - \$8.75/hr

Charles Campbell

Taylor Campbell

Allison Hemmer

Miah Holmes

Jenna Jacobs

Anna Kauffman

Alexander Kemp

Nicholas Kemp

Nicole Mannen

Halle McCrory

Hannah Scribner

Lexi Sluder

Broc Smith

Kaleigh Smith

Sidney Stuart

Baylee Tackitt

Michelle VanCleave

Ryce Ward

Erin Weaver

Glenda Wold

New Guards already certified - \$8.75/hr

Rachel Mannen

Jarrett McMasters

Avery Tolliver

New Guards to hire after certified- \$8.75/hr

Madeline Clabaugh

Kameryn Kresin

City of Tuscola Annual Wage Schedule

	FY 2015 Wage Scale			FY 2016 Wage Scale		
	Step	Step	Step	Step	Step	Step
	1	2	3	1	2	3
Clerical-General	11.93	13.08	14.21	12.11	13.28	14.42
Clerical-Technical	15.50	16.66	17.80	15.73	16.91	18.07
Street Dept.	15.91	19.90	21.28	16.15	20.20	21.60
Parks	13.64	19.90	21.27	13.84	20.20	21.59
Sewer/Water	17.05	20.25	22.98	17.31	20.55	23.32
Police Officer	19.04	20.58	21.60	19.33	20.89	21.92
Police SGT	22.63			22.97		
Police LT	23.66			24.01		
Police Chief	69,313			70,352.70		
Marketing Asst.	13.52			13.72		
Treasurer/Adm. Assist.	53,424.40			59,500.00		
City Foreman	63,148.94			64,096.17		
Building Inspector	52,619.45			53,408.74		
City Administrator	86,530.86			87,828.82		
Fire Chief	8,179.01			8,301.70		
Asst. Fire Chief	4,770.49			4,842.05		
Parks/ Part-time	10.25			10.40		
Pool Manager	500/wk			500/wk		
Asst. Pool Manager	10.00			10.00		
Head Cashier	8.75			8.75		
Pool Cashier	8.25			8.25		
Head Lifeguard	9.25			9.25		
Lifeguard	8.75			8.75		
Library Director	38,898.00			40,842.90		
Assist to Library Director	10.50			11.03		
Library Circulation Assist	8.25	-	10.32	8.62	-	10.62
Plan Commission	\$20 per meeting			\$20 per meeting		
Parks/Street/Water Temp	8.75		9.70	8.75		9.70
Police Part-Time	14.49			14.49		
Firefighter	\$22.86/mtg.	\$28.55/call		\$22.86/mtg.	\$28.55/call	
City Council	\$100/council mtg. \$50/committee mtg			\$100/council mtg. \$50/committee mtg.		
Mayor	600/mo.	\$50/committee mtg		600/mo.	\$50/committee mtg	
City Clerk	400/mo.	\$50/committee mtg		400/mo.	\$50/committee mtg	

FY 2016 Wage Schedule

Employee	Salary/hourly pay	Wage Scale Step
Drew Hoel	87,828.82	Annual
Denny Cruzan	64,096.17	Annual
Craig Hastings	70,352.70	Annual
Alta Long	59,500.00	Annual
Steve Hettinger	53,408.74	Annual
Devin Black	40,842.90	Annual
Angie Gordon	18.07	3
Angela Hawkins	18.07	3
Ann Carter	12.11	1
Anna Marx	13.72	1
Robert Geiler	21.60	3
Bert Ray	21.60	3
Rob Hardwick	21.60	3
Jeff Smith	21.60	3
Blane Reinhart	16.15	1
Cody Mann	16.15	1
Jamey Mauzy	17.31	1
Dwayne VanCleave	23.32	3
Ryan Tabeling	20.20	2
Bruce Noftz	10.40	PT
Rich Lamb	20.56	PT
Rex Hall	20.56	PT
Gary Miller	21.92	3
L. Scott Reed	21.92	3
Heath Thurston	21.92	3
Mark Payne	22.97	SGT
Cliff Ponder	20.89	2
Todd Thomas	18.83	PROB
Joyce Ragle	15.85	PT
Delores Anderson	11.03	
Deb Davis	10.63	
Richard Eiche	10.63	
Marta Slaughter	8.62	
Amy Bloomer	8.62	

Tuscola Fire Department

Steve Hettinger	8,179.01
George Wineland	4,770.49
Fire Meeting Pay	22.86
Fire Call Pay	28.55
Planning Commission	20.00

Annual Independent Contractor Legal Services

Andrew Bequette, Beckett & Webber	32,000
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Tuscola City Officials

Daniel Kleiss	\$600 per month stipend; \$50/committee meeting
Beth Leamon	\$400 per month stipend; \$50/committee meeting
Phyllis Truitt	\$100/ council meeting; \$50/committee meeting
Alan Shoemaker	\$100/ council meeting; \$50/committee meeting
Scott Day	\$100/ council meeting; \$50/committee meeting
Mark Maxey	\$100/ council meeting; \$50/committee meeting
Dan Cleland	\$100/ council meeting; \$50/committee meeting
Tim Hoey	\$100/ council meeting; \$50/committee meeting
Boyd Henderson	\$100/ council meeting; \$50/committee meeting
Dave Slaughter	\$100/ council meeting; \$50/committee meeting