

**Public Safety Committee Minutes and Report to Council**  
**4:00 p.m., March 6, 2019**

Roll Call:        Dave Slaughter  
                      Danny Cleland  
                      Drew Hoel  
                      Alta Long  
                      Craig Hastings  
                      Brian Moody  
                      Mike Salmon

**DISCUSSION ITEMS**

- FY2019 Budget. Long reviewed the prepared draft budgets for the Building & Electrical inspection Department, Police Department and Fire Department. It was noted that the department heads had each reviewed the budget draft with Long and provided input to proposed changes over last year's budget. Long noted that, throughout the draft budget, salary lines have been increased by 3% as a "placeholder" until a specific wage and salary proposal is made. Most lines remain unchanged. Specific comments, by department, were as follows:
  - Building & Electrical Inspection
    - Revenues from Permit Fees are increased from \$7,500 to \$15,000. This past year has seen a substantial increase in numbers of permits issued.
    - Salaries for Officials and Volunteers has been increased from \$1,200 to \$3,000. There has been an increase in the number of meetings of the Planning Commission, and there has been some discussion concerning an increase in their rate of pay.
  - Fire Department
    - Salaries remain the same. It was noted that Hoel is currently working on a proposal to change the basis of calculating pay for firefighters, but that the goal will be to make it cost neutral.
    - Computer Support is increased from \$2,000 to \$5,500 in order to acquire some training software.
    - Small Equipment remains at \$24,500. It was noted that TFD has been successful in obtaining several grants of surplus equipment, and Moody anticipates applying for grant funding for turn-out gear.
    - Moody reported that some of the vehicle extrication equipment must be replaced or retrofitted in the near future, due to new materials and methods in vehicle construction. Total cost is estimated at \$30,000. After some discussion of timing, \$15,000 will be added to the capital replacement plan for this year and next. Moody will continue to research options.
  - Police Department.
    - Regular salaries are increased to reflect full staffing levels of 7 full-time officers, which was not the case at the beginning of last year.
    - Overtime remains at 7.5% of the payroll budget. Staffing shortages and short-terms disability periods have increased that in the current year.

- Travel, Training and Education is reduced from \$8,000 to \$6,000 to reflect past experience more closely.
  - Uniforms budget is increased from \$6,000 to \$8,000 to reflect past experience.
  - Small Equipment is increased from \$8,500 to \$13,500. It was noted that a ToughBook computer had to be replaced recently at a cost of \$5,500, and all of the computers are the same age. Hastings will research possible repairs options, rather than replacement, if needed, but the budget line is increased to accommodate one new computer.
- Capital Replacement Plan. The following items are scheduled for replacement, and will be included in the Capital Plan. Specific purchases will still require council authorization.
- One new squad car. It was noted that Chief Hastings still has one new car that has not been put in service, which we purchased a few months ago to take advantage of the availability and pricing of a 2016 Impala. Chevrolet Impalas are no longer available in a Police Package, so future squad cars will likely cost more than the \$25,000 allocated in the Capital Plan. Long will adjust the anticipated future cost for planning purposes to \$30,000.
  - The 2008 Ford Explorer used as the Fire Chief's vehicle is scheduled for replacement. \$35,000 has been allocated in the plan, which originally anticipated a service life of 7 years. It was also noted that over \$3,000 had been received as the insurance payment for the hail damage which we elected not to repair.

Meeting adjourned at 4:55 p.m.