Public Works Committee
Minutes and Report to Council
4:00 p.m., March 18, 2025

Roll Call: Troy Rund
Mayor Kleiss
Drew Hoel
Alta Long
Rob Hardwick

- Municipal Buildings. Capital outlay of $15,000 for replacement of roll-up and walk door at the rear of the Community Building.

- Streets & Alleys.
  - A tilt-trailer for skid-steer and roller, soil conditioner attachment for skid steer, snow push box for downtown parking areas, and repairs to block building by the street shed all included in Capital Plan.
  - Vehicle maintenance increased for street sweeper and backhoe tires.
  - Street/Alley/Curb Maintenance reduced to reflect actual experience and in-house sidewalk replacements instead of contracted.
  - $200,00 anticipated from Street Maintenance Reserve for balance of Washington St. project (most paid from MFT.) Continue funding Street Maintenance reserve at $120,00.
  - One new employee to move Jeff Smith to Park.
  - Budget includes contracting with outside GIS company to assist with GIS needs

- Park and Pool.
  - Possible Cashford playground (with Rotary) remains in budget, but no current proposal to complete.
  - $30,000 for possible cooperative project with Little League for east diamond.
  - Wages reflect possible transfer of Jeff Smith from Street.
  - $5,000 increase in Repairs and Maintenance for Fibar (mulch) replacement at Prairieland Pride.
  - Increased wages in Pool for minimum wage increase.
  - Possible pool building renovation of $550,000, to be paid from Rainy Day reserve fund.

- Water.
  - Completion of Master Meter Station, bulk water interface, and Hydrant Buddy tool included in Capital Outlay.
  - Enclosed trailer for water main repair response included in the equipment schedule.
  - Anticipated disbursement of surplus from Joint Water Agency of approximately $130,000. Hoel discussed that this may be impacted by required relocation of portions of the Joint Agency pipeline due to IDOT widening project for route 45.
  - Long pointed out concerns with Water fund cashflow. Fund balance is very low and will continue to be, especially as we fund and then await loan disbursements for the master meter station project.
  - Potential new employee – laborer in water and sewer departments.

- Sewer.
  - Hoel provided the Annual Summary Report for the Capacity, Management, Operations and Maintenance (CMOM) Program Management Plan for the Sewer Department. This is a required report to the Illinois EPA which tracks several performance measures and maintenance items. Committee members reviewed the plan and summary report. Committee members approved the CY2024 Summary Report.
  - Sewer Fund cash flow and operating balance is much stronger than water.
  - A new tractor for mowing and replacement of the center-pivot irrigator and screed included in Equipment Replacement.
  - Capital Outlay includes a sewer camera and lab cabinetry and benches.

- Motor Fuel Tax.
  - Street/Alley Improvements (South Washington Street repaving project and annual oil & chip) estimated at $1,327,300. Approximately $1,227,550 projected from current fund balance and current year revenues, with up to $200,000 from General Fund Pavement Maintenance Reserve Fund for balance, engineering, etc.

- Briefly discussed the Solid Waste contract is expiring 10/31/2025. Plan is to bid out the service early enough to accommodate a change if a different hauler is chosen.

- Mike Talbott, representing Little League, was present to discuss a need to improve the east ball diamond and dugouts at Ervin Park so that more games can be played there. Committee agreed that planning to use whatever proceeds come from selling some surplus equipment would be a good budget for repairs to that field. The dugout benches can probably be built by the street department personnel.

Meeting adjourned 6:20 p.m.