

**PROJECT APPLICATION FOR
BUILDING MATERIALS EXEMPTION CERTIFICATE
DOUGLAS COUNTY ENTERPRISE ZONE**

PROJECT NUMBER: _____

Name of Business(Project) _____

Project Street Address: _____

City/State/Zip: _____

Owner's Name: _____

Owner's Address: _____

Project Representative: _____

Project Representative E-Mail: _____

Project Description (i.e. rehab, new construction, expansion, new location etc.)

Total Project Cost \$ _____ Land \$ _____ Building \$ _____

M&E \$ _____ Labor Cost \$ _____ Other \$ _____

Current Employment _____ Jobs Created _____ Job Retained _____

NAICS Code: _____

Property ID Number: _____

FEIN (Federal Employer Identification Number) _____

UIN (Unemployment Insurance Number) _____

Est Value of Construction (Per Bldg Permit) \$ _____

1/2% Admin Fee* \$ _____

* Fee based on documented cost of attached construction materials lists Date Fee Paid _____

(Please attach building permit; a separate Contractor Application form (Addendum A) for each contractor purchasing materials for the project with the construction materials list-i.e. hvac,electrical, site work, concrete, building materials, etc. and projected costs for each)

Signature - Project Representative

Title-Project Representative

Telephone

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CERTIFICATION OF ELIGIBILITY

This is to certify that the project named above is located within the DOUGLAS COUNTY ENTERPRISE ZONE and is eligible for the State of Illinois and Local Sales Tax Exemption on building materials associated with rehabilitation, renovation, and/or new construction for this project. This application will be used to initiate the Illinois Department of Revenue (IDOR) electronic Building Materials Exemption Certificate (BMEC) process. Once the rehabilitation, renovation, and/or new construction is complete and all building materials required for this project have been acquired, the owner, general contractor and/or sub-contractors are no longer eligible for exemption for this project. **Any new project on the same site/premises will require a separate certification by the Illinois Department of Revenue.** Please retain a copy of this application for your records. NOTE: If the applicant currently has past due or delinquent Illinois tax liabilities, the Illinois Department of Revenue (IDOR) may deny the BMEC Application request until such time as the liability issue is settled or resolved..Complete materials lists and costs, including labor costs, may be required for statutory IDOR reporting.

Brian Moody
Douglas County Zone Administrator

Submission Date