

Public Works Committee
Minutes and Report to Council
4:00 p.m., March 19, 2024

Roll Call: Alan Shoemaker
 Troy Rund
 Drew Hoel
 Alta Long
 Denny Cruzan

- Municipal Buildings. Salaries increased to reflect part-time janitorial employee at City Hall and the Community Building. Capital outlay reduced to \$0 after completion of City HVAC and door replacements. Utilities increased to reflect current pricing.
- Streets & Alleys.
 - Completion of maintenance building underway and one F450 included in Capital Plan.
 - Utilities increased.
 - \$100,000 in Street/Alley/Curb Maintenance for sidewalk and curb ramp repair/replacement program. Discussion on possible equipment needs, scheduling, part-time labor, and other possible ways to increase in-house completion of sidewalk work.
- Park and Pool.
 - Possible Cashford playground (with Rotary) remains in budget, but no current proposal to complete.
 - \$30,000 for materials for bandstand/stage in new downtown park.
 - Reduced wages lines to reflect retirement of Rob Geiler.
 - Reduced Repairs and Maintenance.
 - Increased wages in Pool for minimum wage increase.
 - Additional \$50,000 in Pool Capital Outlay for building repairs and remodeling.
- Water.
 - IAWC has submitted yet another rate increase. Long pointed out concern over cash flow and operating balance. A rate increase will be necessary once IAWC rates are known.
 - Replacement of water operator truck is included in the equipment schedule.
 - Meadowview water main replacement and master meter station replacement bid openings are imminent. Long will update budget after those numbers are known, assuming a bid award for each.
 - Hoel pointed out that UPS did not deliver one water sample on time and the IEPA lab spoiled another, meaning that we must “self-report” these violations by mailing the consumer confidence report to each customer this year, rather than publishing it. This will increase costs by about \$3,000.
- Sewer.
 - Hoel provided the Annual Summary Report for the Capacity, Management, Operations and Maintenance (CMOM) Program Management Plan for the Sewer Department. This is a required report to the Illinois EPA which tracks several performance measures and maintenance items. Committee members reviewed the

plan and summary report. Committee members approved the CY2023 Summary Report.

- Sewer Fund cash flow and operating balance is much stronger than water.
- No capital spending is planned.
- Utilities are increased significantly.
- Motor Fuel Tax.
 - Street/Alley Improvements (South Washington Street repaving project and annual oil & chip) estimated at \$1,327,300. \$977,300 projected from current fund balance and current year revenues, with the remaining \$350,000 from General Fund Pavement Maintenance Reserve Fund.

Meeting adjourned 5:20 p.m.