

**Public Works Committee
Minutes and Report to Council
3:00 p.m., March 27, 2023**

Roll Call: Alan Shoemaker
 Troy Rund
 Mayor Dan Kleiss
 Drew Hoel
 Alta Long
 Denny Cruzan

- Long presented the equipment replacement schedule and reserve funding. Hoel noted that many equipment replacements were postponed due to COVID, and we need to play a little catch up. Items accommodated to replace in the capital plan include: two Toro ZTR mowers in the Park Department (one on order since May, 2021); a 2014 Ford F450 dump truck with snow plow, 1993 75' bucket truck, and 2011 Cat endloader in the Street Department; and a 2014 Vactor truck split between the Street, Water and Sewer Departments.
- Hoel provided an update on the proposed building projects. Capital Plan has been updated to reflect \$400,000 for the street shed expansion and \$305,000 for the shooting range within it. It is not clear that the project can be built within that budget, but we will know more after the planned re-bid with the Fire Department building. We may have to change the scope of the entire project based on bids.
- Municipal Buildings Department. Budget is mostly unchanged, except for replacement of City Hall HVAC and front doors in Capital Outlay - \$85,000.
- Streets & Alleys.
 - Annual oil & chip pavement maintenance is again proposed to come from Motor Fuel Tax funds
 - Based on recent sidewalk assessment, \$100,000 in Street/Alley/Curb Maintenance for contracted sidewalk and curb ramp repair/replacement program,
 - Sidewalk reimbursement program should be increased from \$7 per linear foot to \$15.
 - Capital consists of buildings and equipment replacement.
- Park and Pool.
 - Possible Cashford playground (with Rotary) and dog park equipment carry over from prior year.
 - Soccer goals (\$5,500) to replace wind damaged set - order immediately.
 - Increased wages in Pool for minimum wage increase.
 - Additional \$7,500 in Pool Small Equipment for volleyball and inflatables.
- Water.
 - Recent water rate increase is reflected in revenues.
 - Meadowview water main replacement, master meter station replacement, and equipment replacement included in Capital Plan. \$550,000 grant and IEPA loan reflected to offset costs.
 - Long noted multi-year meter replacement is due to begin based on age of meters, but they are unavailable in time for this budget year. We will plan to begin replacements next summer, which will mean ordering this year.

- Sewer.
 - Hoel provided the Annual Summary Report for the Capacity, Management, Operations and Maintenance (CMOM) Program Management Plan for the Sewer Department. This is a required report to the Illinois EPA which tracks several performance measures and maintenance items. Committee members reviewed the plan and summary report. Committee members approved the CY2022 Summary Report.
 - Repairs and Maintenance includes Auger Monster (grit and rag removal device) at \$25,000 and replacement diffusers at the North Sprayfield treatment pond.
- Motor Fuel Tax.
 - Estimated cost of the South Washington Street repaving project is now nearly \$1,000,000. \$850,000 is proposed from existing fund balance and current year revenues in MFT, with \$150,000 to be taken from General Fund Pavement Maintenance Reserve Fund.
- Personnel costs are not shown in the draft budgets of any of the departments, yet. These numbers will be inserted before a final draft but after Mayor Kleiss and the Finance and Administration Committee formulate a recommendation.

Meeting adjourned 4:22 p.m.